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DIARY NOTES

DD/S



12 December 1961

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1. At the Deputies' Meeting this morning:

a. The future of the [redacted] Station was discussed and Mr. McCone approved of the recommendation to close out this Station, effective 30 June 1962.

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b. There was considerable discussion of our policy on public relations and the requirement that everyone, including the Deputy Directors, report any contacts with the press in writing to Colonel Grogan. This discussion was primarily between Stan Grogan and Bob Amory, who were on opposite sides of the fence. Mr. McCone had some ideas on this; he said that he was under considerable pressure to have the Agency become completely anonymous but realized that this was not practical and that we must have some public relations. He appeared to want to move in the direction of having good public relations and saying "no comment" only when it was definitely in order. However, he has asked General Cabell to set up a small study group to cope with this problem and would like to go into further detail later. For the present time the Regulation already in existence stands.

c. I reported on the status of the proposal of the Bureau of the Budget for a single overseas communications system for civilian agencies, and Mr. McCone approved of all actions taken to date. He emphasized, however, that the Bureau should understand that they had to assist us in getting the money and the people to do this job and that we were not going to sacrifice Agency operations to accommodate other civilian agencies. He also was emphatic that we would not agree to a system which would permit any other agency to read our traffic.

H

d. We discussed the question of whether there should be office signs in the new building. It was decided that it would not be necessary to have absolute uniformity in this regard and that all requests should be considered by the Office of Security, which would serve in an advisory capacity to the appropriate Deputy Director who would have the final authority to decide what signs should be posted.

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e. I discussed briefly [redacted] proposal that we request Agency authors to contribute publications to a CIA exhibit in the library. This was approved in principle with a definite understanding that it was entirely voluntary on the part of the various authors to co-operate.

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f. I reported on the President's Task Force on Employee Management Relations in the Federal Service and told those concerned that the Task Force had recognized that the pending Executive Order implementing their recommendations would have to exempt the security-type agencies, e.g., FBI, CIA, and NSA, and that we did not anticipate any problem.

g. I reported that effective 10 December 1961 some two hundred hourly (Wage Board) employees of the Central Intelligence Agency, located primarily in the Office of Logistics [REDACTED] received pay increases of a little more than 5 cents an hour.

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h. Bob Amory raised the question of snow emergency plans. His question was whether our Notice of last winter which indicated that all employees should get to work if possible, regardless of what the rest of the Government was doing, would still be the policy under the McCone Administration. Mr. McCone did not feel that this should be the case, but rather, that each Deputy Director should take steps to ensure that we were in business and that essential employees were on the job. I reported that all our cars had snow tires and that plans had been made to use this transportation to get essential employees, such as telephone operators and Signal Center personnel, to work. Mr. McCone thought that all employees should be encouraged to have snow tires on their cars.

i. Bob Amory complained to me about the lack of telephone facilities in some of the DD/I areas. I told him that this complaint had not reached me but that I would be glad to look into it and see what I could do to offer some relief.

2. Jim Garrison telephoned to say that he was writing up our over-all snow removal plan and would send it as soon as it was finished. I think that we should have this on record in case of future inquiries.

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3. I advised [REDACTED] that I was holding the cables to [REDACTED] concerning [REDACTED] pending an official reply from the Department of Defense as to whether it had any interest in these facilities.

4. [REDACTED] telephoned and asked that I mention the size of the offices on the seventh floor for the Director's secretaries when I talked to the Director about other building matters.

5. A Mr. Green from the Public Health Service telephoned to say that the Public Health Service was conducting an inventory of waste water of all Federal agencies in the country per a White House Directive and that it was working with the General Services Administration. He understood, however, that CIA buildings, including those in Washington, were not listed and that we would not want to have them listed for security reasons.

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This was perfectly acceptable to the Public Health Service; however, they would like to meet with someone and discuss the problem, after which they would merely place a record in their files indicating that out buildings were included somewhere. I told Mr. Green that Jim Garrison would be the proper man for him to talk to and asked Jim to telephone Mr. Green without delay.

DD/S:LKW:mam

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